

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER  
DECEMBER 28, 2004**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, December 28, 2004 in the Council Chambers of City Hall located at 610 Main Street.

**CALL TO ORDER**

Mayor William J. Schmitt who presided called the meeting to order at 8:00 a.m.

**ROLL CALL**

Mayor William J. Schmitt	present
Board member Victor J. Knies	present
Board member Thomas R. Schmidt	present

Also present were Police Chief Richard Gunselman, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety Director Charles Schneider (arrived at 8:12), Fire Chief Kenneth Hochgesang and Clerk-Treasurer Juanita Boehm. Building Commissioner David Seger and City Attorney Sandra Hemmerlein were absent.

Clerk-Treasurer Juanita Boehm announced that a majority of the board members must be present for a quorum. All three board members were present; therefore, there was a quorum for the meeting.

**PLEDGE OF ALLEGIANCE**

Mayor Schmitt invited all present to join him in the Pledge of Allegiance.

**APPROVAL OF THE MINUTES**

The board members examined the minutes of the regular meeting held on December 14, 2004. A **motion** was made by Victor Knies and seconded by Thomas Schmidt to approve the minutes as presented. Motion carried 3-0.

**CHALKWALK - 2005**

Darla Blazey and Mike Jones, representing the Jasper Community Arts Commission (JCAC), requested closing the Square to vehicular traffic and using the sidewalks around the Courthouse Square from 5<sup>th</sup> Street to 7<sup>th</sup> Street and Jackson Street to Newton Street on Saturday, May 7, 2005 from 8 a.m. to 4 p.m. for the second annual Chalkwalk event. Blazey explained that the event was very successful last year and the JCAC would like to expand the event this year. Blazey also stated that the trains would be running that day and that plans are being made to have a shuttle to transport visitors from the Train Depot to the Square. Blazey also requested use of the City Hall parking lot.

During discussion, Mayor Schmitt asked if the event could be moved to the Riverwalk rather than the downtown area. Blazey responded that the JCAC has met with the Downtown Merchants and the merchants are in favor of conducting the event on the Square. Financial Coordinator Sharon Sander commented that the Dubois County Treasurer's Office is often open on the Saturday before the May 10<sup>th</sup> property tax deadline and if so, this could present a parking problem. Thomas

Schmidt advised on checking with the Dubois County Treasurer first before giving permission. Mayor Schmitt suggested tabling the request until later in the meeting to give Ms. Blazey and Mr. Jones time to speak with the County Treasurer.

### **SEALED BIDS FOR MATERIALS – 2005**

#### **Item #1 – Crushed Stone**

Street Commissioner Raymond Eckerle reported that he had reviewed the bids for Item #1, Crushed Stone, which were taken under advisement at the last Board of Public Works and Safety meeting. Eckerle recommended the low bid of Cave Quarries for Item #1, Crushed Stone.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to accept the low bid from Cave Quarries for Item #1, Crushed Stone for 2005. **Motion** passed 3-0.

#### **Item #2 – Concrete & Flowable Fill**

Street Commissioner Raymond Eckerle reported that he had reviewed the bids for Item #2, Concrete and Flowable Fill, which were taken under advisement at the last Board of Public Works and Safety meeting. Eckerle recommended accepting both bids for the purpose of availability.

A **motion** was made by Mayor Schmitt and seconded by Victor Knies to accept both bids for Item #2, Concrete and Flowable Fill, with the stipulation that the street department use IMI Southwest first, and if they are not available, then use the bid from Central Concrete Supply. **Motion** passed 3-0.

### **COMPACTION ROLLER**

Street Commissioner Raymond Eckerle reported that he had reviewed the quotes for a Tandem Drum Vibratory Roller, which were taken under advisement at the last Board of Public Works and Safety meeting. Eckerle stated that Americon had provided a quote of \$11,480.96 for the item, but when Americon was contacted, it was discovered that Americon had provided a quote on the wrong model. Eckerle explained that Americon had verbally withdrawn their quote and had agreed to send a written withdrawal. Eckerle recommended accepting the low quote from Diamond Equipment, Inc. of \$19,499 for a Tandem Drum Vibratory Roller.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to allow Americon to withdraw their quote for the Compaction Roller that was previously submitted to the Board of Public Works and Safety. **Motion** passed 3-0.

A **motion** was made by Victor Knies and seconded by Thomas Schmidt to accept the low quote of \$19,499 from Diamond Equipment, Inc. for a Tandem Drum Vibratory Roller. **Motion** passed 3-0.

### **COMBINATION SEWER VACUUM TRUCK**

Street Commissioner Raymond Eckerle reported that he had reviewed the bids for the Combination Sewer Vacuum Truck, which were taken under advisement at the last Board of Public Works and Safety meeting. Eckerle recommended accepting the low alternate bid from Deed's Equipment Company for a Vactor 2110 on a 2005 Sterling Truck Chassis in the amount of \$199,987.00, plus the Root Cutter Kit for \$980.00, for a total cost of \$200,967.00.

During discussion, Mayor Schmitt reported that Deeds Equipment Company had not provided a Bid Bond with their bid, but has since provided a Bid Bond to the City. Schmitt stated that the requirement for a Bid Bond was inadvertently left out of our Notice to Bidders. Mayor Schmitt further stated that the City Attorney had reviewed the Statute concerning this issue and that the Statute says that we “may” require evidence of financial responsibility.

A **motion** was made by Thomas Schmidt and seconded by Victor Knies to accept the low alternate bid from Deed’s Equipment Company for a Combination Sewer Vacuum Truck with Root Cutter Kit for \$200,967.00. **Motion** passed 3-0.

## **REPORTS**

**Road Plates** – At the November 23, 2004 Board of Public Works and Safety meeting, Street Commissioner Raymond Eckerle received permission to purchase five road plates from Efficiency Production, Inc. For clarification purposes, Eckerle reported that steel plates do not have a certification, just a certification for the type of steel used. He further reported that Larry Knies, Inc. can make five plates for \$6,449.20, which is below the amount previously quoted.

**Solid Fill** – Street Commissioner Raymond Eckerle reported that he would be sending a letter to all local contractors informing them that their construction debris will no longer be accepted in the solid fill after the first of the year. Mayor Schmitt agreed that the solid fill should be reserved for the benefit of the local citizens.

## **CHALKWALK – 2005**

Darla Blazey and Mike Jones, representing the JCAC, returned to report that they had spoken to the County Treasurer and that the Treasurer had said that the Treasurer’s office may be open from 8 a.m. to noon on Saturday, May 7, 2005, but, if given advance notice, she would advertise that parking would be available in the city parking lot or the German American Bank Parking lot.

A **motion** was made by Victor Knies and seconded by Thomas Schmidt to approve the request of the JCAC to hold their second annual Chalkwalk on the sidewalks in the downtown area on Saturday, May 7, 2005 from 8 a.m. to 4 p.m. **Motion** passed 3-0.

## **WATER DAMAGE – CITY HALL**

Personnel/Safety Director Charles Schneider reported that during the Christmas break, a malfunction of the heating system at city hall had caused water damage to parts of the building and some equipment. Schneider stated that he is gathering the cost of damages for insurance purposes. Schneider also requested replacing the copier/fax machine in the Personnel/Safety office, which he said is unrepairable. Schneider presented a quote of \$8,535 from Hoosier Business Machines for a comparable copier/fax machine and requested the purchase be approved. Schneider asked the Board to junk the damaged copier.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to purchase a copier/fax machine in the Personnel/Safety office for \$8,535 from Hoosier Business Machines, and to junk the water damaged copier and work out the details with the insurance company. **Motion** passed 3-0.

## **REPORTS**

**Storm Damage Costs.** Personnel/Safety Director Charles Schneider reported that there is a possibility to collect disaster relief from the Federal Emergency Management Agency from the snow storm on December 22 and 23, 2004

**Loss Control Department.** Personnel/Safety Director Charles Schneider presented a report on the amount retrieved from damages to City property that was caused by public accidents. Since the loss control program was started in 1997, the City has recouped \$63,471 from damages to street signs, utility poles, fire hydrants and building structures, etc.

## **RETIREMENT**

Police Chief Richard Gunselman requested that Assistant Police Chief Kirk L. Smith be presented with his service weapon upon his retirement on January 8, 2005. Gunselman said this awarding of an officer's weapon upon retirement has been the policy.

On **motion** by Mayor Schmitt and seconded by Victor Knies approval was given to award Assistant Police Chief Kirk L. Smith his service weapon, a Glock, model 22, serial #CZG683US upon his retirement on January 8, 2005. **Motion** passed 3-0.

## **POLICE VEHICLES**

Police Chief Richard Gunselman requested preparing specifications for quotes for two police vehicles. Gunselman said he would like to release the specifications after January 1, 2005 and that the vehicles are in the 2005 budget.

On **motion** by Mayor Schmitt and seconded by Thomas Schmidt approval was given to the Police Chief to prepare specifications for two police vehicle quotes. **Motion** passed 3-0.

## **REPORTS**

**Jasper Volunteer Fire Department Pension** – For pension purposes, Mayor Schmitt read a letter presented by Fire Chief Kenneth Hochgesang that states Hochgesang is transferring from chief of the Volunteer Fire Department to the City's full time fire chief effective January 1, 2005. Hochgesang said his 21 years of eligible service under Jasper's Volunteer Fire Pension plan ends as of December 31, 2004. Mayor Schmitt said Hochgesang will come under the City's Public Employers' Retirement Plan (PERF) beginning January 1, 2005. Schmitt accepted the letter for the record and expressed his deep appreciation to the Fire Chief for his past outstanding service to the fire department.

**Grant** - Fire Chief Kenneth Hochgesang reported that the Fire Department had applied for a grant from Hoosier Safety and had been awarded \$4,000. He said the money will be used to purchase a new AED Defibrillator Unit and some replacement boards for the rescue truck.

## **MILL STREET EXTENSION AND COUNTY ROAD 400 NORTH RECONSTRUCTION**

City Engineer Chad Hurm presented Change Order No. 7 in regards to the Mill Street Extension and County Road 400 North Reconstruction Project. Hurm said the change is required due to field conditions varying from those anticipated in

the original design and that the net increase would be \$428.04, of which the City would be responsible for one half. Hurm said the Dubois County Commissioners had approved the change order at their December 15, 2004 meeting.

A **motion** was made by Victor Knies and seconded by Thomas Schmidt to concur with the Dubois County Commissioners in approving Change Order No. 7 for the Mill Street Extension and County Road 400 North Reconstruction Project for a net increase of \$428.04. **Motion** passed 3-0.

#### **TRANSFER OF TRAIN DEPOT**

City Engineer Chad Hurm presented a signed Assignment of Warranties, Quitclaim Deed, Bill of Sale and Sales Disclosure Form pertaining to the transfer of the Train Depot from Redevelop Old Jasper Action Coalition, Inc. to the City of Jasper. Hurm said that when he had made an inspection of the property, there was some electrical work that needed to be addressed. Hurm has been assured that the electrical work has since been completed.

On **motion** by Mayor Schmitt and seconded by Thomas Schmidt approval was given to accept and approve the Quitclaim Deed and Bill of Sale for the Train Depot and improvements. **Motion** passed 3-0.

#### **WALKING PATH**

City Engineer Chad Hurm presented a proposal for the preparation of the Transportation Enhancement Funding Application for Phase II for the City-Wide Multi-Use Path Project in the amount of \$2,725 from the engineering firm of Clark Dietz, Inc. He explained that Clark Dietz, Inc. had prepared the original proposal.

A **motion** was made by Mayor Schmitt and seconded by Victor Knies to accept Clark Dietz, Inc.'s proposal to prepare a Transportation Enhancement Funding Application Grant for Phase II for the Multi-Use Path Project for \$2,725. **Motion** passed 3-0.

#### **TRASH STICKERS**

Mayor Schmitt reminded the citizens of Jasper that the cost of a trash sticker would be \$1.00 beginning January 1, 2005.

#### **APPOINTMENT**

Mayor Schmitt announced that he may not be able to attend the Board of Public Works and Safety meeting on January 25, 2005. Mayor Schmitt appointed Victor Knies to preside at that meeting in the event the Mayor is unable to attend.

#### **ADJOURNMENT**

There being no further business to come before the board, a **motion** was made by Victor Knies and seconded by Thomas Schmidt to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 9:25 a.m.

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**Mayor William J. Schmitt**  
**Presiding Officer**

**Attest:**

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**Juanita S. Boehm, Clerk-Treasurer**

Cynthia Kluemper, Recording Secretary